

Use this form to apply for a bursary subsidised place on your chosen course. Bursaries are available for courses booked directly through Voluntary Action-Leeds, to organisations or groups with an annual income of less than £20,000.

Application Details

Training Course _____

Date of Course _____ Venue _____

Name _____

Organisation _____

Address _____

_____ Postcode _____

Tel. No.(work) _____ Tel. No.(mobile) _____

Email _____

Would you prefer to be contacted by:

Tel. No. (w) Tel. No.(m) Email

Income of Organisation £ _____

We need supporting evidence of your organisation's or group's income to accompany your bursary application.

Examples of this could be:

- Annual Accounts (Annual Report)
- Companies House information
- Charities Commission information - go to www.charity-commission.gov.uk

I have enclosed proof of income supporting evidence.

About the Bursaries

All applications must be sent to Voluntary Action-Leeds, with supporting evidence. Supporting evidence should show that your organisation or group has an income of less than £20,000 a year – this could be a copy of your accounts, bank statements or a supporting letter from a development worker who knows your group if you do not yet have financial statements. Bursaries are for a maximum of £40 per person, per course, for up to 2 people per course.

If you are not able to attend the training course for any reason (i.e. illness, or other circumstances) please let us know as soon as possible. If you give us less than 14 days notice you will be charged the full course fee.

For further details visit: www.val.org.uk/page/cancellation-refund

Please return this form to: Tina Ashby, Voluntary Action-Leeds, Stringer House,
34 Lupton Street, Leeds, LS10 2QW or Fax to: 0113 297 7921