

VOLUNTARY ACTION – LEEDS

VA-L TRUSTEE AGREEMENT

TRUSTEE DECLARATION:-

I declare that:

- I am over 18 years of age
- I have never been convicted of an offence involving dishonesty or deception that is not regarded as legally spent
- I am not an undischarged bankrupt
- I have never been removed from office as a charity trustee by a Court or by the Charity Commission
- I have not been disqualified under the Company Directors Disqualification Act 1986
- I have never been removed from office under Scottish charity legislation
- I have never failed to make payments under county court administration orders
- I have not made compositions with my creditors from which I have not been discharged
- I am, in the light of the above, not disqualified by the Charities Act 1993 (Section 72) from acting as a charity trustee.

Signed:

Date:

TRUSTEE CODE OF CONDUCT:

I declare that: -

- (a) I undertake to fulfil my responsibilities and duties as a trustee of Voluntary Action –Leeds in good faith and in accordance with the law and with VA-L's governing document.
- (b) I understand that I am expected to attend and contribute to 6-yearly meetings of the Trustee Board, and to offer apologies if I am unable to attend a meeting.

- (c) I understand that I am expected to read and where appropriate comment upon reports/agenda items submitted for the attention of the Trustee Board.
- (d) I understand that I am expected to join at least one of the Board's sub-committees and to participate in meetings of that sub-committee during my term of office; I undertake to read the terms of reference and any other appropriate documentation for my chosen sub-committee(s).
- (e) I understand that I am expected to participate in occasional additional meetings (for example, Away days and Training sessions) if at all possible, and to offer apologies if I am unable to do so.
- (f) I agree to abide by and uphold VA-L's policies on Equal Opportunities and Health and Safety.
- (g) I understand that I must act in the best interests of Voluntary Action – Leeds while I am a trustee, and that VA-L's interests come before any others while I am acting in this capacity.
- (h) I declare that I do not have any financial interests in conflict with those of VA-L, except those, which I have formally notified as required by VA-L's Trustee Conflict of Interest Policy.
- (i) I declare that I have read and understood VA-L's trustee job descriptions, and that I will act in accordance with the principles and responsibilities laid out therein.

Signed:

Date: